BCITFSA BC INSTITUTE OF TECHNOLOGY FACULTY & STAFF ASSOCIATION
REPRESENTATION | NEGOTIATION | ADVOCACY

BCITFSA Member Education – Application Form

The BCITFSA Board of Directors allocates funds for member training with related organizations, usually affiliates, including but not limited to the Canadian Labour Congress and BC Federation of Labour. The Training, Educating, and Activating Members (TEAM) program and adjudication committee facilitate the administration of these funds. The TEAM Committee will process member requests for funding to attend education and training events according to the following criteria.

1. Priority will be given to members who have shown interest in BCITFSA and Union programs through volunteerism.
2. Applicants must clearly outline the benefits to the applicant and the Association.
3. Approval may include full or partial funding for the activity.
4. Members will be limited to one (1) approved application per fiscal year.
5. It is generally preferable to fund attendance to various events, instead of multiple members at the same event.
6. Priority will be given to activities that equalize opportunity across BCITFSA members and groups and align with the FSA Strategic Plan.
7. Priority will be given to FSA affiliate's programs or union-focused courses or programs.
8. The intent of this program is not to leave FSA members or departments struggling due to member's absence.

To apply, please complete and submit this form to fsa@bcit.ca. Forms may also be dropped off at the BCITFSA offices in SE16-116, Tues - Thurs, 8:30am-4:30pm. Please be aware of internal deadlines for reception of application forms. Thank you.

If you require assistance in completing this form, please reach out to matthew_greaves@bcit.ca.

Section One: MEMBER PROFILE

NAME:

HOME ADDRESS:

EMAIL:

TELEPHONE NUMBER:

DEPARTMENT:

EMERGENCY CONTACT NAME:

EMERGENCY CONTACT PHONE NUMBER:

HOW LONG HAVE YOU BEEN AN FSA MEMBER?

DO YOU BELONG TO AN EQUITY DENIED GROUP? IF SO, WE INVITE YOU TO SELF-IDENTIFY (OPTIONAL):

Section Two: UNION BACKGROUND

Please check all that apply. Some questions ask for number of positions held. In those cases, please include any all during your time with the BCITFSA.

CURRENT TECH REP ☐

FORMER TECH REP ☐

CURRENT BOARD OF DIRECTORS ☐

FORMER BOARD OF DIRECTORS ☐

Please list any and all FSA COMMITTEES (COPTS, Bargaining, Equity, e.g.), JOINT FSA-BCIT COMMITTEES (JOHSCs, PD Committees, e.g.), MANAGEMENT SELECTION COMMITTEES, BCFED STANDING COMMITTEES, or CAUT COMMITTEES, you have sat on as an FSA member or member of another union.

Section Three: UNION EDUCATION

Have you represented the FSA at any affiliate (BCFed, CAUT, CLC, etc) education or training events in the past? If so, please specify the year, location, and event.

Is there anything else you'd like us to know?

Section Four: COURSE(S)

VERY IMPORTANT: Is your application for CLC Winter School in Harrison, BC? If so, please fill out only section 4a of section four. If you're applying for another educational opportunity, please fill out only 4b of section four.

4a. CLC Winter School classes last for one-week. Please check the course schedule to determine when your desired courses are available.

Courses (in order of preference, with one your top choice)

One: Week Number:

Two: Week Number:

Three: Week Number:

Please explain your interest in the course(s) you've listed above and how you'd share the knowledge you gained upon your return.

4b. Please let know a little more about the course, program, educational opportunity you're applying for.

Which organization(s) is/are the course(s) you're applying for funds to attend? What does are they running?

Are you also applying for Leave to attend?

What is scope the course(s)?

Please explain your interest in the course(s) you've listed above and how you'd share the knowledge you gained upon your return.

Section Five: ESTIMATED COST AND BACKFILL

Please estimate the cost associated with your attendance at the event to which you're applying. This will include items like travel costs, lodging, registrations fees and per diem.

How will your absence affect the functioning of your Department? Will you require backfill?

Section Six: COMPLETION

Signature of applicant

Date

After the closing date for applications, you will be notified by email whether your application has been successful or not. Due to limited funds, it is unlikely that we will be able to support all applications. Please ensure that your contact details are up to date. You may also be required to take a leave of absence for union business if your application is successful.